

# Kristen Argalas

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**Objective**      **To obtain an interior architecture/design position which will enable me to use and develop my design skills while making a significant contribution to the design team.**

**Education**      **Bachelor of Interior Design**      **Expected April 2008**  
**Florida International University**      **Miami, Florida**

- CIDA Accredited Program (formerly FIDER)
- ASID Student Chapter
- IIDA Student Chapter
- Alpha Rho Chi – President Architecture Fraternity
- National Deans List (2005-2008)
- National Golden Key Member

**Experience**      **Swanke Hayden Connell Architects**      **November 2006 - Present**  
*Interior Design Intern*

- Assisted Senior Designers, focusing on healthcare and corporate design
- Produced Space Planning, Specifications, and Construction Documents
- Attended client meetings and site visits
- Performed on-site verification and documentation
- Maintain resource and architectural library

**Limited Incorporated**      **April 2002 - November 2006**  
*Co-Manager*

Supervise and motivate sales staff, Design and build floor sets, Handle balancing and cash deposits, Control loss prevention, Participate in corporate planning and goal setting, Manage associate schedule and payroll budget.

*Sales Associate*

Top sales associate in Jacksonville and top 2% nationally.

## **Skills**

### **Computer Applications**

- Microsoft Office 2007
- Adobe CS3
- AutoCAD 2008
- 3-D Viz
- Google Sketch-Up

### **Professional Skills**

- Excellent presentation skills
- Knowledge of building codes
- Team player with extreme work ethic
- Excellent communication
- Freehand sketching and rendering

## **Community**

Festival of Trees (2006 & 2007) - Architecture and Design community event which benefit local charities and educational endowments in Miami, Florida.

Design Mix Fashion Show (2007 & 2008) – Models are outfitted with materials from various sponsors/vendors to showcase their products. Event planned and organized by IIDA and is a Miami City Center's community event.

Commercial Real Estate for Women (CREW), Miami – Organized events for the 20<sup>th</sup> anniversary of the Miami office as part of internship responsibilities.

Portfolio and References Furnished Upon Request